

LeRoy Township
PO Box 255, LeRoy, MI 49655
Telephone: 231-580-7953
Email: leroy-supervisor@gmail.com

FOIA Request for Public Records
Michigan Freedom of Information Act, Public Act 442 of 1976, MCL 15.231, et seq.

(Please Print or Type)

Name:	Phone #: (C)	(H)
Firm/Organization:	Fax #:	
Street:	Email:	
City:	State:	Zip:

Request to: ___ Receive copy ___ Inspect Record ___ Subscribe to record on regular basis

Delivery Method: (*upon payment of balance due*): _____ Pick up records in person
_____ Mail to address above

Describe the public record(s) as specifically as possible:

Requestor's Signature:	Date:
Consent to Non-Statutory Extension of District's Response Time I have requested a copy of records or a subscription to records or the opportunity to inspect records, pursuant to the Michigan Freedom of Information Act, Public Act 442 of 1976, MCL 15.231, <i>et seq.</i> I understand that the district must respond to this request within five (5) business days after receiving it, and that response may include taking a ten (10) business day extension. However, I hereby agree to extend the district's response time for this request until .	
Requestor's Signature	Date: